

Transition Assistant

Remember the timeline - 27 months old to no more than 90 days before the child's third birthday

First Meeting - Discuss transition in general terms regardless of age.

Topics to cover:

- ECI ends on the child's 3rd birthday or when the child is no longer eligible.
- ECI will help the parent plan for services and supports for when his/her child leaves ECI.
- ECI will start planning for transition with the parent when the child is 27 months old, but no later than 90 days before the child's 3rd birthday.
- Examples of future placement options
- LEA notification and opt out process

Initial IFSP
Is the child 27 months old or older?

Yes

No

Initial IFSP

- The team must determine if the child is potentially eligible for Part B services.
- The team discusses the notification, what information is released and the opt out option. The team must provide the information about the notification, including the notification date, in writing. The parent must opt out in writing.
- The team develops the child's individual steps and services for transition. Documentation of the choices the parent wants and does not want must be in the transition steps and services plan (e.g. if the parent does not want a conference with the LEA, this must be documented).

Initial IFSP

Transition is discussed in general terms at every IFSP. General Transition Statement

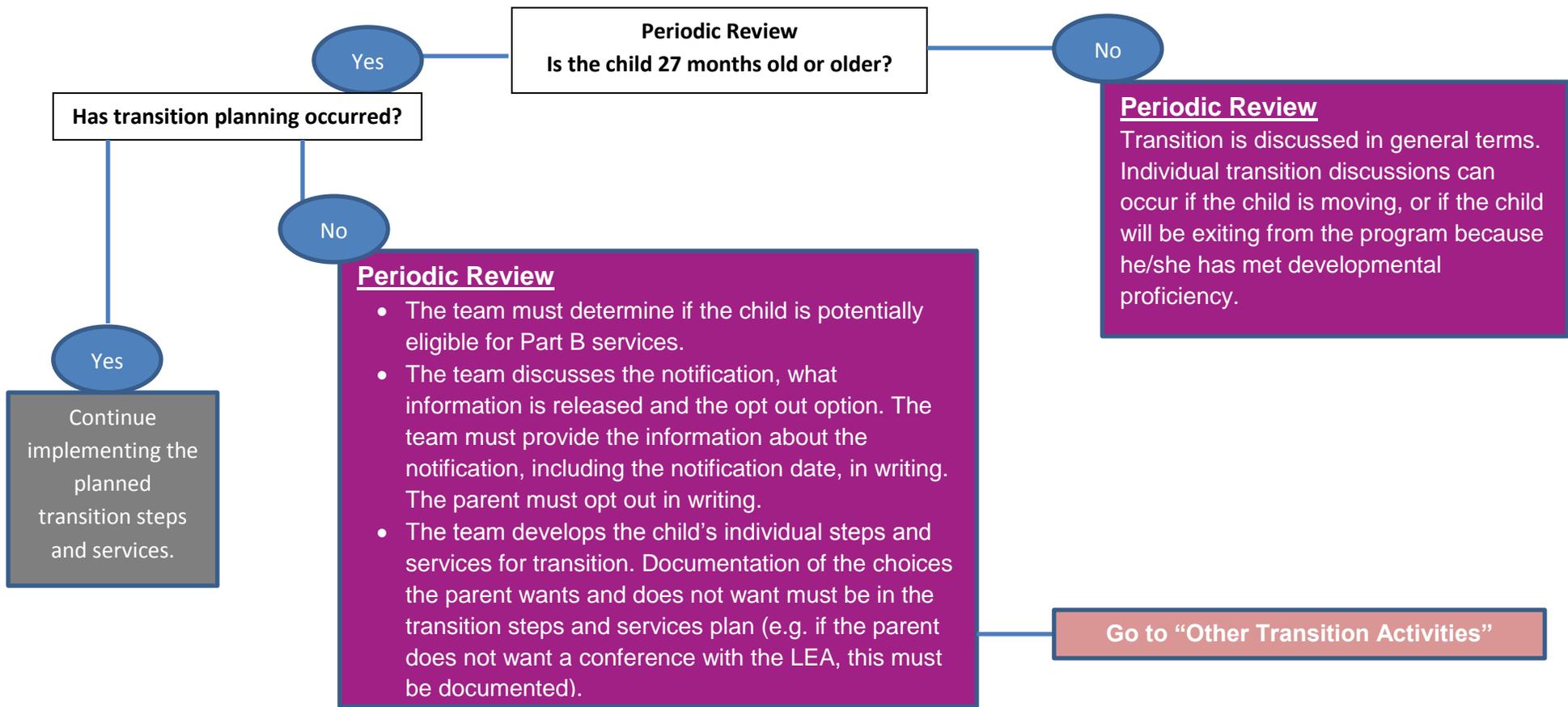
“Transition occurs at different times depending on the needs and circumstances of the family. It can occur when you move to another service area within Texas or out of state, when your child no longer meets eligibility requirements for ECI, or when your child turns 3. Your service coordinator will help you plan for any of these transitions and develop outcomes and procedures to address them.”

LEA notification and Opt Out is explained at the initial IFSP, no matter how old the child is.

Go to “Other Transition Activities”

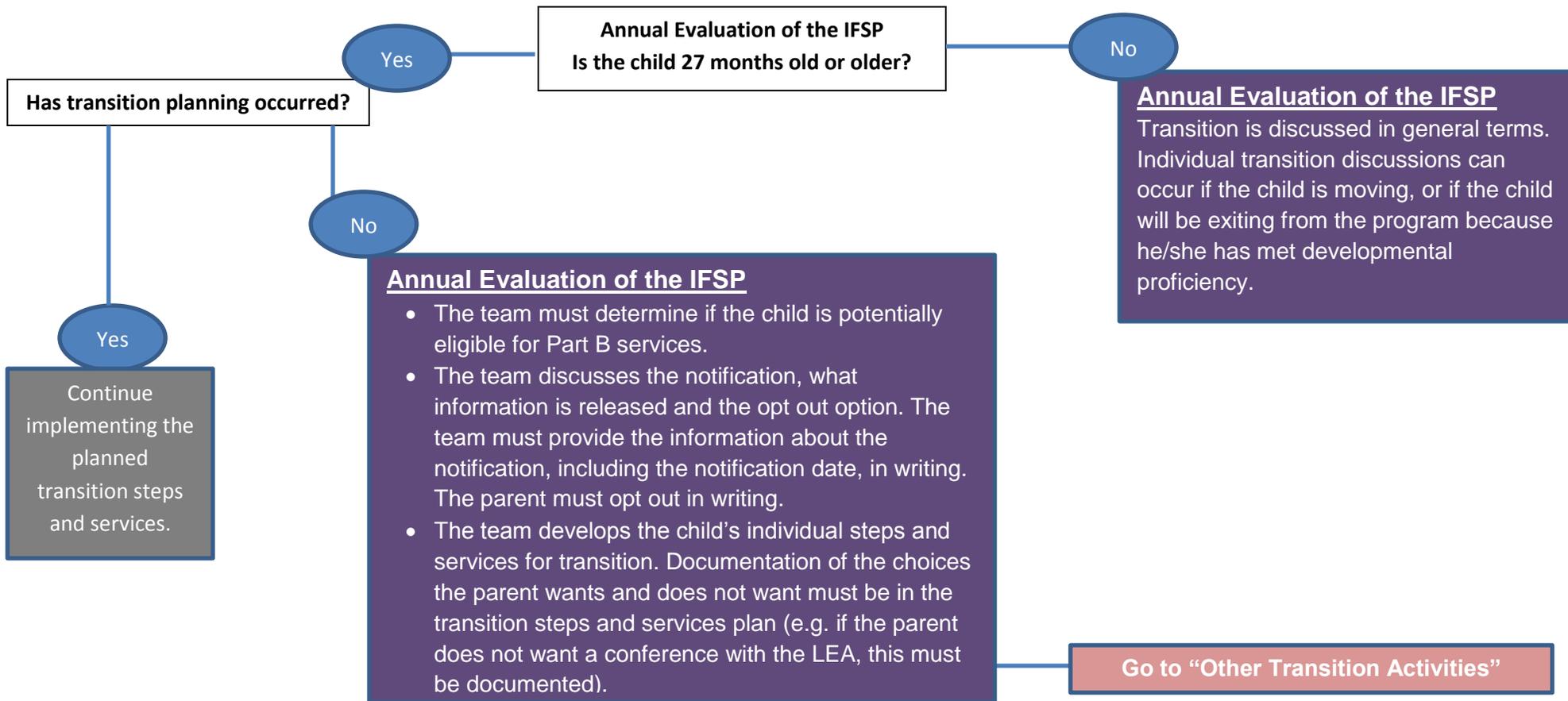
Notes:

- If the team determines potential eligibility for Part B, a “yes” or “no” must be entered into TKIDS for the question, “**Is child potentially eligible for Part B?**”
- If transition steps were added, the IFSP date is the date entered into TKIDS for “**Transition Steps Added to IFSP.**”
- If the parent declines the Part B conference during transition planning, and this is documented in the transition steps and services, the IFSP date is the date entered into TKIDS for “**Date Parent Declined Conference**”
- The date the program sends the child’s PII to the school district is entered in TKIDS for “**Date of notification to Part B.**” This must be the same date that is indicated on the notification information that is given to the parent.
- If the parent signs the written document opting out of the notification to the LEA and SEA, the IFSP date is entered into TKIDS for “**Date of parent opt-out of notification.**”



Notes:

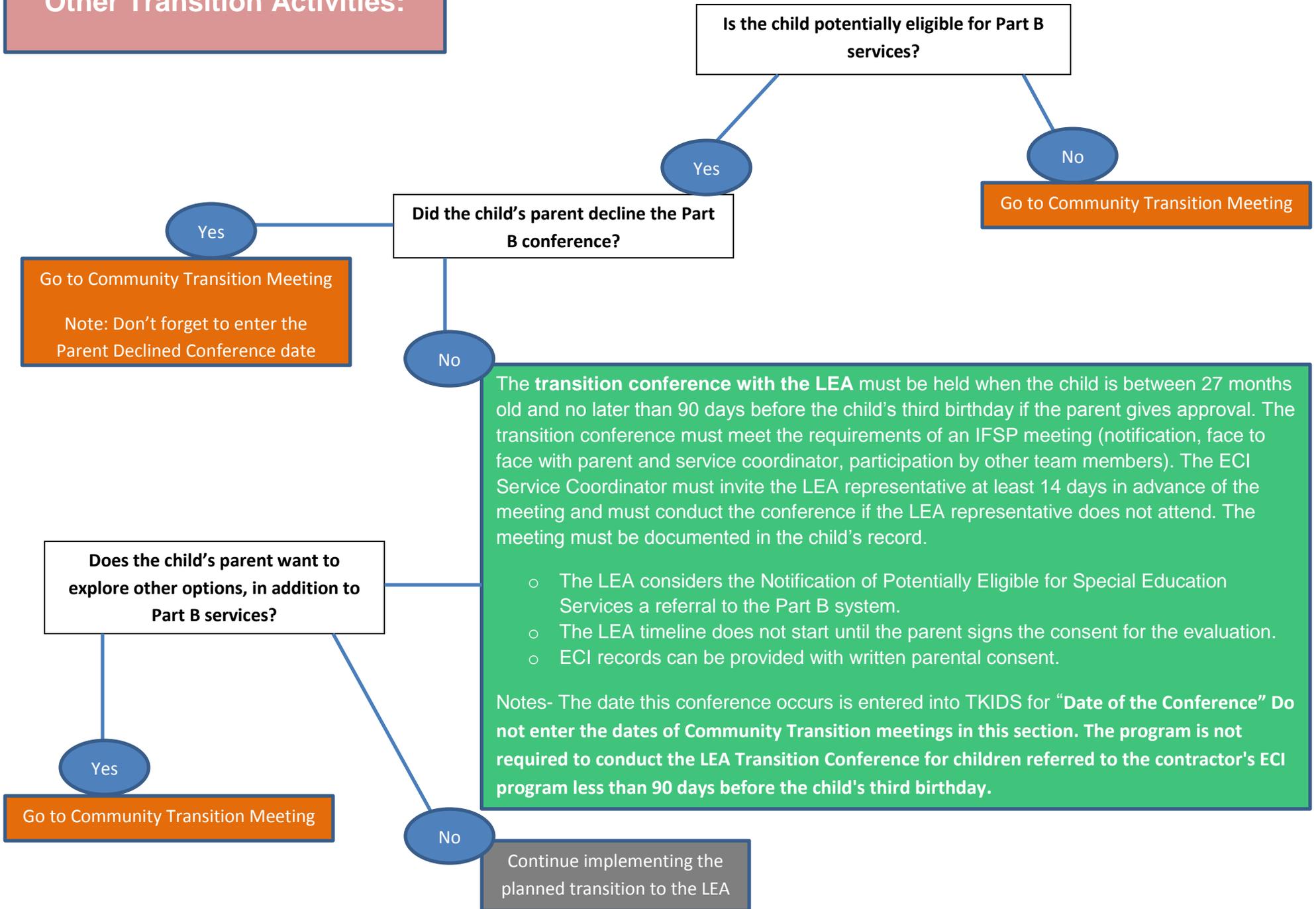
- If the team determines potential eligibility for Part B, a “yes” or “no” must be entered into TKIDS for the question, “**Is child potentially eligible for Part B?**”
- If transition steps were added, the periodic review IFSP date is the date entered into TKIDS for “**Transition Steps Added to IFSP.**”
- If the parent declines the Part B conference during transition planning, and this is documented in the transition steps and services, the periodic review IFSP date is the date entered into TKIDS for “**Date Parent Declined Conference.**”
- The date the program sends the child’s PII to the school district is entered in TKIDS for “**Date of notification to Part B.**” This must be the same date that is indicated on the notification information that is given to the parent.
- If the parent signs the written document opting out of the notification to the LEA and SEA, the periodic review IFSP date is entered into TKIDS for “**Date of parent opt-out of notification.**”



Notes:

- If the team determines potential eligibility for Part B, a “yes” or “no” must be entered into TKIDS for the question, “**Is child potentially eligible for Part B?**”
- If transition steps were added, the date of the annual evaluation of the IFSP is the date entered into TKIDS for “**Transition Steps Added to IFSP.**”
- If the parent declines the Part B conference during transition planning, and this is documented in the transition steps and services, the date of the annual evaluation of the IFSP is the date entered into TKIDS for “**Date Parent Declined Conference.**”
- The date the program sends the child’s PII to the school district is entered in TKIDS for “**Date of notification to Part B.**” This must be the same date that is indicated on the notification information that is given to the parent.
- If the parent signs the written document opting out of the notification to the LEA and SEA, the date of the annual evaluation of the IFSP is entered into TKIDS for “**Date of parent opt-out of notification.**”

Other Transition Activities:



Community Transition Meetings

Community Transition meetings should be held when:

- (1) the parent chooses for the child to transition to community services;
- (2) the parent opts out of the LEA Notification of Potentially Eligible for Special Education Services;
- (3) the parent refuses LEA services; or
- (4) the child is determined to be ineligible for special education service.

Community Transition meetings are also held when the child is between 27 months old and no later than 90 days before the child's third birthday. Community transition meetings must meet the requirements of an IFSP meeting (notification, face to face with parent and service coordinator, participation by other team members). The meeting(s) must be documented in the child's record.

Note- The date for the Community Transition meeting is NOT entered into TKIDS in the Transition section. Community Transition meetings must be documented in the child's record.

Late Referrals:

If the referral is received between 90 days and 45 days before the child's 3rd birthday:

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- Examples of future placement options
- LEA notification and opt out process

Initial IFSP

- The team must determine if the child is potentially eligible for Part B services.
- The team discusses the notification, what information is released and the opt out option. The team must provide the information about the notification, including the notification date, in writing. The parent must opt out in writing.
- The team develops the child's individual steps and services for transition. Documentation of the choices the parent wants and does not want must be in the transition steps and services plan (e.g. if the parent does not want a conference with the LEA, this must be documented).

Go to "Other Transition Activities"

Notes:

- A "yes" or "no" must be entered into TKIDS for the question, "**Is child potentially eligible for Part B?**"
- The IFSP date is the date entered into TKIDS for "**Transition Steps Added to IFSP.**"
- If the parent declines the Part B conference during transition planning, and this is documented in the transition steps and services, the IFSP date is the date entered into TKIDS for "**Date Parent Declined Conference.**" ***The program is not required to conduct the LEA Transition Conference for children referred to the contractor's ECI program less than 90 days before the child's third birthday.**
- The date the program sends the child's PII to the school district is entered in TKIDS for "**Date of notification to Part B.**" This must be the same date that is indicated on the notification information given to the parent. ***The reason why the notification is late must be included in the notification.***
- If the parent signs the written document opting out of the notification to the LEA and SEA, the IFSP date is entered into TKIDS for "**Date of parent opt-out of notification.**"

If the Referral is received less than 45 days before the child's 3rd birthday:

If the child is potentially eligible for Part B services, the program must, with written parental consent, refer the child directly to the LEA. The contractor is not required to conduct pre-enrollment procedures, an evaluation, an assessment, or an initial IFSP meeting.