



TEXAS
Health and Human
Services

Texas Workforce Commission Stimulus Funds

April 20, 2022

Agenda

- Overview of Funding
- Overview of Activities
 - Reporting Requirements
 - Funding
- Allowable Costs
- Questions



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Overview



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- The Health and Human Services Commission (HHSC) Early Childhood Intervention (ECI) and the Texas Workforce Commission (TWC) are partnering on a project to train and support childcare providers, Texas Rising Star mentors, and TWC infant-toddler specialists on child development topics, conducting developmental screenings, making referrals to local ECI programs, and working with local ECI providers to jointly serve eligible children.
- The contract period will be from the date of execution – July 2023.
- State ECI office will provide an online reporting form and develop post-training surveys for applicable activities.

Activity 1 – On-site and/or Regional Trainings

- Provide on-site training at childcare facilities and/or regional training sessions that bring together multiple centers.
- Contractors may use the All Together Now and/or Building Stronger Brain Foundations presentations, developed by HHSC, for these trainings.
- Training topics may include:
 - The impact of positive and negative experiences on brain development.
 - The importance of early intervention and evidence-based practices used in early intervention.
 - Classroom strategies to foster healthy brain development and classroom interventions to create an inclusive classroom.
 - Activities to enhance multiple developmental areas and information on developmental red flags.
 - Strategies for discussing developmental concerns with parents.



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Activity 1 – Reporting and Funding

- Contractors will be required to report on post-training test or survey results and the number of:
 - Early learning programs that receive training on child development topics,
 - Teachers trained per childcare center based on registration,
 - Administrators trained per childcare center based on registration, and
 - The number of follow-up trainings per childcare center.
- Funding will be a base amount plus an additional amount based on the number of children and counties served.



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Activity 2 – Regional Conferences

- Attend one of four one-day, in-person training conferences designed to develop strong working relationships between ECI personnel and early learning program staff.
- Conferences will be held in Dallas, Houston, Austin/San Antonio, and El Paso.
- Topics include:
 - Roles and challenges of ECI personnel and early learning program staff related to early intervention for children with developmental delays and disabilities, and
 - Foundations of Inclusion Training Curriculum developed by the Division for Early Childhood of the Council for Exceptional Children.
- There are no reporting requirements.



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Activity 3 – Ages and Stages Questionnaire (ASQ) Trainings

- Contractors will be awarded a minimum of 3 slots to send staff members to one of eight, three-day virtual ASQ Train-the-Trainer Seminars.
- Train-the-Trainer certification, ASQ-3, and ASQ-Social Emotional (ASQ-SE) training materials are included.
- Registration process will be similar to coaching training.
- Reporting requirements will include the number of childcare facilities that receive ASQ-3 training from ECI personnel who received the ASQ Train-the-Trainer Seminar.
- No funding will be provided since training is free to contractors.



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Activity 4 – First3Years Endorsements

- Contractors will receive funding for a designated number of personnel to obtain Level II and Level III infant mental health endorsements through First3Years.
- Endorsements include approximately 30 hours of training, required reflective supervision, and membership and additional pertinent fees.
- Training and reflective supervision must be completed by May 2023.
- Early intervention (EI) personnel pursuing the endorsements will support early learning programs in prevention and intervention activities related to infant mental health.



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Activity 4 – Reporting and Funding

- Contractors will be required to provide narrative information on the outcomes of the children and families served, report on post-test results for each event or training, and report on the number of:
 - EI personnel who receive a Level II endorsement,
 - EI personnel who receive a Level III endorsement, and
 - The average number of early learning programs each certified ECI personnel has worked with on infant mental health before, during, and after the endorsement.
- Funding will include:
 - \$3,150 per Level II endorsement participant.
 - \$5,910 per Level III endorsement participant.



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Allowable Costs

Regulations: 2 CFR §200

- Costs must be:
 - Reasonable,
 - Allocable,
 - Necessary, and
 - Directly benefit the program (in this case the specific tasks related to the TWC statement of work).
- Costs must be allocated based on the “proportional benefit.”
- Costs cannot be billed to more than one funding source.



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Salaries/Fringe

- To pay staff who attend one of the four conferences.
- To pay staff to attend ASQ training.
- To pay staff who provide training at childcare centers.
- To pay supervisor's salary based on percent dedicated to TWC project.
 - Discussing which childcare centers to reach out to
 - Reflective supervision for endorsements

All salaries should be allocated based on the percent dedicated to TWC.

- Fringe costs would correlate to the percent of salaries allocated to the TWC project.



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Travel

- Mileage to childcare centers
- Mileage or airfare to attend conferences
- Actual costs of meals (can budget the per diem)
- Incidental costs, such as parking
- Hotel for conference attendance, if needed



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Equipment and Controlled Assets

- Computer or tablet for new staff if needed to present trainings to childcare staff

Allocated based on percent of time dedicated to TWC project.



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Supplies/Other

- Supplies necessary to provide training
- Office space, utilities, etc. allocated by percent of staff's time dedicated to TWC



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Is it Allowable?



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Jenny and two of her colleagues decide to skip the meal provided after the conference and instead go to a nearby restaurant. She enjoys a margarita and some enchiladas followed by some flan.

Can Jenny's meal be charged to the TWC grant?



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Jenny lives in Georgetown and the conference is 95 miles away in New Braunfels. Driving the interstate would take over 2 hours, requiring Jenny leave very early and earning an hour of overtime, so Jenny takes the toll road.

Are the toll road charges allowable?



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While at the conference, Jenny gets thirsty, but there isn't any water provided for guests, so Jenny buys a bottle of water from the hotel store.

Is the water purchase allowable?



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On Tuesday morning, Jenny conducts some telehealth visits. After lunch, she works on documentation for an hour before driving to Round Rock (12 miles) for a home visit that lasts an hour. Afterward, she swings by a childcare center (.5 mile) to conduct an hour-long training. After the training, Jenny drives 2 miles to a restaurant to meet her husband for dinner and to go shopping, etc.

What mileage should be charged to the TWC project?



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Jenny has had her computer for three years and is due for a new one. Over the past three months, she has conducted several trainings with childcare center staff, but she doesn't have any more scheduled.

Can Jenny's new computer be billed to the TWC grant?



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Questions?



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Thank you!

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