

6/28/2016

1. Is there a way to sort the 27 month data to find the non-compliant data without looking at each line?

Yes. You must add a column to the spreadsheet and add the formula to determine the calculation into this column. The instructions and the formulas are included in the [TRAD Report Formulas](#) document which is posted with the TRAD Transition Report archived webinar.

2. Even a day earlier than 27 months is non-compliant, correct?

Yes

3. We noticed that the case actions in TKIDS are different than the TRAD 90 day column. It's off by two days. Has anyone reported this issue?

This was a glitch in the system that has been addressed. The dates should match for children whose initial IFSP information was entered after May 3, 2016. If you find a case where it doesn't match, and the child's Initial IFSP was entered after May 3rd, please contact the TKIDS mailbox with this issue.

4. If a child is referred greater than 90 days but is not enrolled until less than 90 days, and the conference is not held until the date of the ECI enrollment, is that non-compliant? If that is the case, that seems unreasonable.

Comments?

What is the reason for the change in reason for late conference options? It was previously "Enrolled less than 90 days" and now it is "Referred on or after 90 days age 3."

"Referred on or after 90 days age 3" matches the language the Texas Administrative Code. According to Rule §108.1217 (d) *The contractor is not required to conduct the LEA Transition Conference for children referred to the contractor's ECI program less than 90 days before the child's third birthday.*

TKIDS was updated to reflect this requirement effective May 3, 2016. The “Reason for Late or No Conference” drop-down reason was changed from “Enrollment later than 33 months” to “Referral on or after 90 days before age 3”. “Enrollment later than 33 months” is still incorrectly listed as a choice in the current TKIDS Manual 10.0. This language will be removed when the manual is updated.

You should review your data from the TRAD Referral report to determine how many referrals your program is receiving for children who are between 31 months (135 days before the child’s third birthday) and 33 months of age (90 days before the child’s third birthday). Where are these referrals coming from? If the referrals are coming from a few sources, providing education to these sources about the benefits of receiving intervention as soon as an issue is identified may help this issue. If you find that these referrals are having a significant impact on your compliance indicator 8B and 8C, please contact your performance manager.

5. If the program discusses the LEA notification and opt out option at the Initial IFSP and the parent chooses to opt out at this time, but then later changes their mind, do staff need to provide another LEA form giving the 10 days’ notice for the parent to opt out again?

No, the program does not need to give the parent another 10 days’ notice before sending the child’s PII to the school district if the parent changes his/her mind and would like to “opt in” after he/she previously opted out. Make sure to document in the child’s progress notes that the parent changed his/her mind and would like the child’s PII sent to the school district. Additionally, the notification date and the opt out date must be entered into TKIDS.

6. Can you clarify that if the reason the conference is late is indicated as “Part B”, it is considered non-compliant?

Yes, if Part B is indicated as the reason the conference is late, it is considered non-compliant. The ECI program should still hold the conference even if the LEA representative doesn't come to the meeting. ECI is held responsible for the transition conference happening between 27 months and at least 90 days before the child's 3rd birthday.

- 7. If the team feels that the child is not eligible for Part B, and the parent still wants to get a Part B evaluation, do we exclude the dates from TKIDS for the notification and conference? We would assume that we would select “no” for Part B eligible and just document that the parent disagreed and wanted to try anyway.**

Enter “N” for potentially eligible, the date the notification was provided, and the date of the conference in TKIDS. As you stated in the question, you should document that the parent did not agree with the team’s determination and requests a conference. The transition timeline still applies. Transition activities must occur between 27 months and no fewer than 90 days before the child’s third birthday.

- 8. Please clarify that only the transition conference with the ISD (Part B) is entered in TKIDS.**

Yes, this is correct. The dates for community conferences are not entered into TKIDS.

- 9. If the child is not potentially eligible and the parents still want the conference, does it need to be held within 90 days before the child’s third birthday? If not, will it count against the program?**

Yes, you still need to follow the transition timeline (27 months to no fewer than 90 days before the child’s third birthday).

- 10. Where can I find the Transition Assistant document?**

The Transition Assistant will be posted as a handout with the TRAD Transition webinar and will be sent out in a future policy clarification. The Transition Assistant is also posted in the Transition Document Library on the Extranet.